Highmoor Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 31/03/2026			
	Cash in Hand 01/04/2025			27,580.23
	ADD			
	Receipts 01/04/2025 - 31/03/2026			14,977.84
				42,558.07
	SUBTRACT			
	Payments 01/04/2025 - 31/03/2026			13,584.61
A	**Cash in Hand 31/03/2026** (per Cash Book)			**28,973.46**
	Cash in hand per Bank Statements			
	Petty Cash	31/03/2026	0.00	
	Unity Trust Instant Access Account	31/03/2026	22,374.34	
	Unity Trust Current Account	31/03/2026	6,449.12	
	Barclays Bank	31/03/2026	0.00	
				28,823.46
	Less unpresented payments			
				28,823.46
	Plus unpresented receipts			150.00
B	**Adjusted Bank Balance**			**28,973.46**
	A = B Checks out OK			

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