

Present:- Councillor Ms E M Mulvaney (Chairman)
Councillor Judi Stacpoole
Councillor R Stacpoole (Vice Chairman) – part of meeting
Councillor Mrs J Stevens

Mrs J E Pickett Clerk

OCC Councillor D Bartholomew (part of meeting)

Key: SODC South Oxfordshire District Council
OCC Oxfordshire County Council
HPC Highmoor Parish Council
RBC Reading Borough Council
FMS Fix My Street

097.21 APOLOGIES FOR ABSENCE

Apologies for absence received from Councillor A M Stacey and District
Councillor Ms L M Hillier

098.21 MEMBERS' DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

None received

099.21 MINUTES

RESOLVED that the Minutes of the meeting held on 2 June 2021 be adopted
and signed by the Chairman

100.21 OXFORDSHIRE COUNTY COUNCIL

(a) County Councillor D Bartholomew referred to his General Report for
September 2021 (copy available on request) emphasising the need to respond
to the OCC consultation for Oakley Wood household waste recycling centre and
support its retention.
Councillors noted informal discussion on the items referencing priorities announced
by OCC administration/current excess of donations for Afghan refugees and route
details for the Oxfordshire stage of women's tour cycling race on 4 October
2021

Councillor R Stacpoole joined the meeting

(b) OCC related matters:-

- (i) **9 December 2020** HPC sent a list of queries to County Councillor Gawrysiak requesting information on the proposals put forward for 7.5 tonnes weight restriction on HGV's travelling through Henley-on-Thames + 5 mile radius - **no response to date**
- (ii) Progress report on FMS complaints submitted to OCC - noted that a system of monitoring the complaints was being implemented -
 - (first draft attached to agenda and Minutes)

ENQ 20881382/ENQ21889941/21891688/21893402 - awaiting progress
ENQ21890064 - completed
ENQ21899026 - action required urgently (reported June 2021)
ENQ2928110 - action required urgently (reported August 2021)
ENQ2928138 - action required urgently (reported August 2021)

Councillor Bartholomew agreed to progress action with OCC officers

- (iii) Council received the quotation of £360 + VAT from OCC to carry out a speed survey at 3 agreed locations on the B481 in the village
RESOLVED – that the quotation be accepted and dates for the survey be sought
- (iv) Councillors noted receipt of the Speedwatch Scheme for volunteers and agreed no action be taken pending the results and subsequent action from the OCC speed survey
- (v) Further to the major problem/hazard of speeding traffic through the village it was reported that yet another traffic accident had occurred in recent weeks when a vehicle crashed through private gardens just stopping short of an LPG tank – this location (travelling south on the B481) has a history of similar accidents (11 in recent years) - councillors recorded the urgent need now for action to be taken to implement mitigating measures to prevent future repeat accidents and a possible death.
A suggestion was put forward for OCC to consider implementation of pinchpoints on the B481 at both the north and south entrances

Councillor Bartholomew drew attention to the possible downside of such traffic measures eg installation of lighting would be required and it is unlikely that such a busy route as the B481 would be considered suitable

RESOLVED – that results of the OCC speed survey be considered after which appropriate measures be considered for traffic calming including a formal request be made for installation of pinchpoints as described

County Councillor D Bartholomew left the meeting

The meeting agreed to move the item for South Oxfordshire District Council down the agenda pending the possible arrival of District Councillor J Robb.

No public in attendance – the meeting continued

101.21 HIGHMOOR PARISH COUNCIL

Matters relating to HPC assets and Highmoor village:-

- (i) Recreation Ground –
- (a) lease currently awaiting fixture list from Highmoor Cricket Club - NOTED
 - (b) councillors considered the request received from a local family (Lunnen) wishing to install a memorial seat (in memory of Mrs K Lunnen) who used to make the teas for cricket matches played in Highmoor and who recently died aged 108. Also HPC planting the rowan tree with plaque donated by OCC in memory of 100th anniversary of Armistice Day. After discussion
RESOLVED – that consideration be given to installation of memorial seat (subject to details from Lunnen family)
that the rowan tree and plaque donated by OCC be planted/installed
that the 3 cricket clubs be consulted as to location (possibly in vicinity of Maple tree near hedging) ie to ensure mowing of the outfield not affected
- (ii) The Glebe – SSE attended site visit and agreed removal of bricks/ warning signs from housing to the rear of the sub-station – only concrete base (approx. 2' x 2') remains – NOTED
- Awaiting cost of removal of overhanging branch of oak tree – SODC Tree Officer advises that the tree is not considered as meeting criteria for a TPO – NOTED
- (iii) The Common –
- Telephone kiosk - permission sought from Nettlebed & District Conservators (N & DC) being responsible for The Common for permission to establish a library in the kiosk
 - SODC advise planning application required for assessing whether a change of use to a library is permitted development – cost £27
 - shelving costs (metal) approx. £1000/wood unknown
 - decorating quotations:-

The Team	£ 910.68
J Warren	850.00
Advert	562
- RESOLVED - that Council await response from Conservators before progressing and before a final decision views of village be sought as to change of use to library
- Wildflowers - noted Conservators have agreed in principle awaiting information from HPC as to location/area size – NOTED
 - Rubbish - arrange for breaking up of hardstanding left behind from bus shelter then rubble plus old tiles be removed from site and area be seeded (with grass)
- (iv) Wildflowers - OCC has agreed that wildflower areas may be created at the entrance to village signs subject to signage not being hidden - agreed costs be sought for potential wildflower seed areas
- (v) Dog fouling - after discussion it was agreed costs be sought for suitable signage

102.21 PLANNING MATTERS

P21/S1647/FUL 2 Stonehouse Cottages, Highmoor Cross RG9 5DU
2 storey side extension/demolish existing garage and erect a new 2 storey detached house

HPC – Objection to application and subsequent amendments for various reasons including over-development/unneighbourly/insufficient parking space/increasing numbers of vehicles requiring access onto the already over-used B481

HPC Objection as originally stated be retained
(decision taken under HPC delegated powers policy)

(*Note:- pressure brought to bear on HPC to respond in extremely short timetable as a result of the SODC's July 2021 decision to revert to original planning system whereby objections by parish councils would automatically be submitted o SODC planning meeting with immediate effect

it meant that this particular application would not be determined for possibly another 6/8 weeks unless HPC was willing to retract its objection bearing in mind that the officer under delegated powers had determined that the application should receive permission and that the applicant advised that only one resident retained an objection. HPC councillors noted the request as well as recognising the residents' objection but **also** the objection by the Chiltern's Society which was strongly confirmed via telephone. HPC recognised the delay created by the decision taken by SODC for immediate effect but agreed that the democratic process particularly for an application in the Chiltern's AONB should be followed and advised the SODC accordingly – it is understood from the planning officer that due to holidays it was unlikely that the application would be submitted to SODC Planning Committee until 22 September 2021)

Councillor R Stacpoole reported attendance at the SODC Planning meeting 1 September 2021 to support HPC's observation of objection – the application was approved. Noted that HPC requires a consistent policy for commenting on external lighting for planning applications. Councillors thanked Councillor R Stacpoole for attending the SODC meeting.

P21/S3031/FUL – Satwell House, Satwell
Demolition of garage/staff accommodation bungalow/tractor shed with construction of replacement garage and staff accommodation with landscaping and associated development
HPC - no objection

P21/S3338/HH – Autumn House (Section of B481) Bolts Cross to Highmoor Cross, Rotherfield Greys
Extension to rear of dwelling to house leisure area including a sitting room. Gym, covered swimming pool with changing facilities and a plant room plus proposed extension to garage with accommodation above served by dormer window
HPC - no objection

(ii) Planning SODC and HPC decisions

P21/S2864/HH – 5 Holly Close, Highmoor Cross, Oxon RG9 5DY
HPC - No objection
SODC - planning permission granted

NOTED

103.21 FINANCE

(a) RESOLVED that the following expenditure (inc VAT) be approved:-

Mrs J E Pickett -	
Salary - July	£ 232.27 (nett)
Tax - "	58.06
Alice - "	20.84
Mrs J E Pickett -	
Salary - August	£ 232:27 (nett)
Tax - "	58:06
Alice - "	20:84
Hire of Rotherfield Greys	
Village Hall (1 September 2021)	18.00

(b) Appointment of internal auditor for 2021/22 – quotations were received:-

"Do the Numbers" - £ 475	
E Cooper - £ 200	
J Olds - £ 190	

RESOLVED

that the quotation of £190 from J Olds be accepted

(c) Bank reconciliation 2021/22:-

Brought forward 31 March 2021:-	£ 14584.88
Plus income 2020/21	<u>13827.75</u>
	£ 28412.63
Less expenditure 2021/22	<u>2697.10</u>
Balance as at 21 July 2021	£ <u>25715.53</u>
Less unrepresented cheques:-	
Salary/allowance/tax/bonus	£ 2092.19
Solicitors fees (lease)	1147.20
Hire of RG village hall	18.00

NOTED

(d) Bank mandate – confirmed that signatories and mandate now agreed NOTED

(e) CIL contributions information currently available:-

Plg app P20/S1918/FUL Swan Wood	£ 9,263.95	SODC demand date	5/1/22
Plg app P21/SO559/FUL Swan Wood	11,753.49	" " "	10/8/21
" " " " "	23,506.98	" " "	11/6/22
" " " " "	23,506.98	" " "	11/6/23

RESOLVED – that Highmoor Parish Council request SODC retain the parish Council's CIL contributions until such time as Highmoor PC requests payment

104.21 INFORMATION/PUBLICATIONS RECEIVED SINCE 2 JUNE 2021

Councillors received and noted the list of information/publications received (see copy attached to Minutes)

105.21 SOUTH OXFORDSHIRE DISTRICT COUNCIL

Noting the apologies tendered by District Councillor L M Hillier /non-attendance of District Councillor Jo Robb/no report received for SODC September 2021 that matters on the agenda under this heading be postponed

Residents of Satwell have advised that despite spending the time to supply the supporting evidence on complaints made (**as requested by SODC**) the District Council has completely failed to respond to them at all and therefore reluctantly they feel that there is no support forthcoming for them as residents despite legitimate issues being raised over several years re the persistent interruption/obstruction to their daily lives and no longer feel able to pursue their complaints with SODC – all information provided to SODC will be retained in the event that residents may wish to pursue matters
NOTED

The meeting closed at 20.35 hrs