

# HPC

## Highmoor Parish Council

Councillors are summoned to attend the meeting of Highmoor Parish Council which will follow on from the Annual Council Meeting which will commence at 7.00 pm on Wednesday, 5 May 2021. The following business will be transacted via Zoom video conferencing and members of the public may view by way of computer /laptop – please email the Clerk for details:

[clerk@highmoorparishcouncil.org.uk](mailto:clerk@highmoorparishcouncil.org.uk)

*Note: Public speaking will be for a maximum 15 minute period with each speaker to try and limit their time to no more than 3 minutes when raising issues/ points related to council's work– if a member of the public wishes to raise a specific question (related to the work of the parish council including planning applications to be considered by the Council) please contact the Clerk (see below) 48 hours before the meeting thus giving time for up to date information to be sought. If it is not possible to access required information for the meeting then either a written response will be made at a later date or the question will be included on the next Council agenda.*

**Key: HPC - Highmoor Parish Council**  
**OCC - Oxfordshire County Council**  
**SODC- South Oxfordshire District Council**  
**FMS- Fix My Street**

1. Apologies for absence
2. To receive declarations of personal and prejudicial interests from councillors
3. To receive and approve minutes of 7 April 2021
4. Oxfordshire County Council:-
  - (a) To receive the monthly report from County Councillor D Bartholomew
  - (b) OCC related highway matters including updates:-
    - ( i) proposal re weight restriction on HGV's travelling through the town of Henley on Thames including the surrounding 5 mile radius – (responses awaited from Councillor Stefan Gawrysiak Dec 2020)
    - ( ii) damaged/poor and hazardous condition footpaths/verges alongside the B481 ENQ20881382 & ENQ 21891668 – awaiting action
    - (iii) reduced highway width opposite entrance to former Dog & Duck public house due to overgrown hedging reducing highway width ENQ21889941 - awaiting action
    - (iv) encroachment of verges onto highway at the frontage of the former public house, The Lamb creating a traffic hazard gulley has now collapsed creating large area surface water on highway/traffic cone deliberately being placed in highway creating single line traffic only ENQ21890064 - awaiting action
    - (v) hazardous condition of footpath on east side of busy B481 when walking between Highmoor village and the new residential development on the site of the former Dog & Duck public house and public footpaths in the vicinity - path is overgrown with grass and hedging / path needs re-surfacing ENQ21893402 – awaiting action
5. South Oxfordshire District Council
  - (a) To receive monthly report from District councillors J Robb and L Hillier
  - (b) SODC related matters including updates:-
    - ( i) Query legitimacy of relocated Lodge to rear of Rosewood House – SODC Enforcement Case ref: SE20/268 (Aug 2020) - awaiting decision
    - ( ii) Erection of closeboard fencing at residential property adjacent to public grass verge/highway Witheridge Hill – retrospective planning application awaited

The Council will suspend Standing Orders to allow a period of 15 Minutes for Public speaking

6. Planning matters:-

Planning application – P21/S1647/FUL – 2 Stonehouse Cottages, Highmoor Cross  
RG9 5DU – 2 storey side extension demolition of existing garage and erection of  
new 2 storey house and associated parking – observations by 18 May 2021

Enforcement information:-

Ref: SE21/108 The Lodge (now Rosewood House, Highmoor) – possible breach of  
Planning conditions by way of non removal of shipping container from site ie creation  
of mixed use of residential/business/and storage – removal due end of May 2021

7. Finance:-

(a) To approve expenditure (inc VAT):-

Mrs J E Pickett -	
Salary - April	£ 232.27 (nett)
Tax	58.06
Allce - April	20.84
Zoom (14 April/13 May 2021)	14.39
Hazell & Jefferies (skip hire)	240.00
Zurich renewal of annual premium	445.90

(b) Bank mandate – update

(c) Chiltern Society annual subscription

(d) Sue Ryder Palliative Care Hub grant application

8. To receive report of annual inspection of assets

9. Recreation Ground – lease update/rubbish removal update/request for financial contribution  
towards groundwork clearing perimeter of brambles etc at a cost of £150

10. Website – update

11. The Glebe – updates memorial bench and SODC memorial tree/meter housing

12. Litter Pick 2021/22 - report

13. Information/publications received since 3 March 2021

SODC – Change of polling station for Highmoor electors

CPRE Campaign

PSE – 10 Newsletters

SODC Communications update – Covid/Leisure and outdoor pools/restart grants

SODC Communications update – Covid/vaccinations/public testing/County Hub/

new High Sheriff of Oxfordshire/elections

Mrs J E Pickett  
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Clerk