



Highmoor Parish Council

Councillors are summoned to attend the meeting of Highmoor Parish Council which will follow on from the Annual Parish Meeting which will commence at 7.00 pm on Wednesday, 7 April 2021. The following business will be transacted via Zoom video conferencing and members of the public may view by way of computer /laptop – please email the Clerk for details:

clerk@highmoorparishcouncil.org.uk

Note: Public speaking will be for a maximum 15 minute period with each speaker to try and limit their time to no more than 3 minutes when raising issues/ points related to council's work– if a member of the public wishes to raise a specific question (related to the work of the parish council including planning applications to be considered by the Council) please contact the Clerk (see below) 48 hours before the meeting thus giving time for up to date information to be sought. If it is not possible to access required information for the meeting then either a written response will be made at a later date or the question will be included on the next Council agenda.

Key: HPC - Highmoor Parish Council

OCC - Oxfordshire County Council

SODC- South Oxfordshire District Council

FMS- Fix My Street

1. Apologies for absence
2. To receive declarations of personal and prejudicial interests from councillors
3. To receive and approve minutes of 3 March 2021
4. Oxfordshire County Council:-
 - (a) To receive the monthly report from County Councillor D Bartholomew
 - (b) OCC related highway matters including updates:-
 - (i) proposal re weight restriction on HGV's travelling through the town of Henley on Thames including the surrounding 5 mile radius –
 - (ii) damaged/poor and hazardous condition footpaths/verges alongside the B481 ENQ20881382 & ENQ 21891668
 - (iii) reduced highway width opposite entrance to former Dog & Duck public house due to overgrown hedging reducing highway width ENQ21889941
 - (iv) encroachment of verges onto highway at the frontage of the former public house, The Lamb creating a traffic hazard gully has now collapsed creating large area surface water on highway/traffic cone deliberately being placed in highway creating single line traffic only ENQ21890064
5. South Oxfordshire District Council
 - (a) To receive monthly report from District councillors J Robb and L Hillier
 - (b) SODC related matters including updates:-
 - (i) Query legitimacy of relocated Lodge to rear of Rosewood House – SODC Enforcement Case ref: SE20/268 (Aug 2020)
 - (ii) Erection of closeboard fencing at residential property adjacent to public grass verge/highway Witheridge Hill
 - (iii) Lack of controls for external lighting at residential properties
6. Highmoor Parish Council related matters
 - (a) SSE cutting back/felling trees commencing 6 March 2021 at Highmoor alongside B481

The Council will suspend Standing Orders to allow a period of 15 Minutes for Public speaking

7. Planning matters:-

Planning applications:-

P21/S0986/HH – Little Paddock, Highmoor Cross RG9 5DR

Demolish derelict garage to side. Two storey with first floor within the roof space rear extension with a pitched roof to match existing. Conversion of existing loft space into habitable accommodation in conjunction with aforementioned rear extension and to include new 2 rooflights each side and 1 new dormer window to the front elevation. Single storey flat roof side extension to form utility room

P21/S1635/HH – Rosewood House, Highmoor RG9 5DT – Erection of double garage

8.. Finance:-

(a) To approve expenditure (inc VAT):-

| | |
|--------------------------------|----------------|
| Mrs J E Pickett - | |
| Salary - April | £232.23 (nett) |
| Tax | 58.14 |
| Salary (one-off bonus payment) | 800.00 (nett) |
| Tax | 200.00 |
| Allce - April | 20.84 |
| Zoom (13 March /14 April Feb) | 14.39 |

(b) Bank mandate – update

(c) Internal audit 2020/21 – confirm appointment of internal auditor

(d) Grant application - Community First Oxfordshire

(e) Chiltern Society annual subscription

9. Meetings –

10. Recreation Ground – lease update/rubbish removal

11. Website – update

12. The Glebe – updates memorial bench and SODC memorial tree/tree survey/tree surgery/ electricity substation/

13. Grasscutting – quotations for grasscutting

14. Bus shelter corner of Holly Close - update

15. Litter Pick 2021/22

16. Information/publications received since 3 March 2021

SODC – Communications Budget 2021/Business Grants/Covid rates Oxfordshire/ symptom free testing/new waste calendar/South & Vale top recyclers/help at elections/census packs/community space and affordable housing Didcot

OCC – Highmoor Report – County Councillor David Bartholomew

PSE – what are you doing to achieve net zero carbon success

Webinar – 25 March 2021 Create streets

SODC – planning application P20/S4637/FUL The Lamb at Satwell – additional information by way of viability report submitted by applicant

OALC – advice re meetings post 7 May 2021

PSE - £5m Council air pollution fund

SODC Communications – Update Covid 19

SODC Census letter

John Howell MP – March newsletter

CPRE – housebuilding on Green Belt in Local Plans

PSE Net Zero – online report of webinar

PSE – bus operators working with councils

NHS Frontline Day 5 July 2021

SODC - Litter Pick update – agenda 7 April 2021

PSE - UK first traffic pollution charge outside London

CFO membership – agenda 7 April 2021
PSE – Oxfordshire cuts emissions
TTRO – Rotherfield Greys/Satwell
Chilterns Conservation Board – Spring has sprung
PSE – Housing shortage
OCC – Oxford/Cambridge Expressway project cancelled
PSE – Oxford's Zero Emission Zone

Mrs J E Pickett
Clerk to the Council
01491 577474
Email: clerk@highmoorparishcouncil.org.uk

A handwritten signature in black ink, appearing to read 'J E Pickett', written over a horizontal line.

Clerk