

# HPC

## Highmoor Parish Council

Councillors are summoned to attend the meeting of Highmoor Parish Council to be held on Wednesday 6 January 2021 commencing at 7.00 pm for the purpose of transacting the following business via Zoom video conferencing and members of the public may view by way of computer /laptop – please email the Clerk for details: [clerk@highmoorparish.org.uk](mailto:clerk@highmoorparish.org.uk)

*Note: Public speaking will be for a maximum 15 minute period with each speaker to try and limit their time to no more than 3 minutes when raising issues/ points related to council's work– if a member of the public wishes to raise a specific question (related to the work of the parish council including planning applications to be considered by the Council) please contact the Clerk (see below) 48 hours before the meeting thus giving time for up to date information to be sought. If it is not possible to access required information for the meeting then either a written response will be made at a later date or the question will be included on the next Council agenda.*

**Key: HPC - Highmoor Parish Council**  
**OCC - Oxfordshire County Council**  
**SODC- South Oxfordshire District Council**

1. Apologies for absence
2. To receive declarations of personal and prejudicial interests from councillors
3. To receive and approve minutes of 2 December 2020
4. To receive the report of Oxfordshire County Council
5. Highway matters
6. To receive the report of South Oxfordshire District Council

The Council will suspend Standing Orders to allow a period of 15 Minutes for Public speaking

7. Planning matters:-

### **Applications**

P20/SS4637/FUL – The Lamb, Satwell, Rotherfield Greys, Henley on Thames  
Conversion of the existing public house to a dwelling - erection of 2 detached  
3 bed dwellings with associated hard and soft landscaping

### **Decisions**

P20/S1918/FUL – Swan Wood, Highmoor  
Replacement dwelling with associated work

**HPC - No objection**

**SODC - Granted**

P20/S3960/FUL – Land adjacent to The Sheiling, Shepherds Green  
Construction of one outbuilding to contain stables, a tack room and a machine room for  
local residents to use

**HPC - Objection**

**SODC - Refused**

8. Finance:-

(a) To approve expenditure:-

Mrs J E Pickett –	
Salary January 2021	£111.30 (nett)
HMRC	27.73
Allce	20.84
Zoom (Jan)	14.39
2Commune (website)	672.00 (inc VAT £112)
OALC Training course (E Mulvaney & J Stacpoole)	240.00 (inc VAT £40)
Lexis Nexis (1 copy of Local Government Administration book)	119.99

(b) To approve Budget 2021/22

(c) Bank mandate – update

9. Recreation Ground – lease update

10. Website - update

11. Information/communications received:-

OCC December report from County Councillor D Bartholomew  
SODC Communications 3 December 2020  
OALC Newsletter 4 December 2020  
CAB New telephone number  
SODC Communications 11 December 2020  
SODC Inspector`s Report on Local Plan  
“Need not Greed” Oxfordshire  
SODC new national census 2021  
Oxfordshire Climate Alliance  
OCC Climate Action Framework  
Chiltern Conservation Board – vacancy  
SODC Changes to Infrastructure spending  
SODC Communications “Ask for Help” Christmas  
SODC Adoption of Local Plan  
SODC December report from District Councillors Robb & Hillier  
OALC December update  
Royal Mail – missing postbox reply

Mrs J E Pickett  
Clerk to the Council  
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